

**WASHINGTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MONDAY, November 17, 2021
6:00 PM**

At 6:04 PM, Mrs. Charlene Lee, Board President, announced, in accordance with the provisions of the New Jersey Open Public Meetings Act, that Washington Township Board of Education has caused notice of this meeting to have been published by having the date, time, and location thereof, filed with the Township Clerk and County Superintendent of Schools, as well as, posted on the town hall bulletin board and in the news media.

Mrs. Lee led in the flag salute.

Present: Mrs. Achey, Mrs. Giercyk, Mrs. Lee and Mrs. Plummer

Absent: Mr. Bartling

Also in attendance: Ms. Gfroehrer, School Business Administrator/Board Secretary.

1. COMMENTS FROM PUBLIC ON AGENDA ITEMS ONLY - None

2. RESOLUTION FOR EXECUTIVE SESSION - None

3. BOARD OF EDUCATION BUSINESS

A. Correspondence

B. Old Business

C. New Business

a. Budget Calendar

b. Ms. Gfroehrer will contact the Township to request tax relief for the 2022-2023 budget.

c. Ms. Gfroehrer will contact the Township regarding including school district information on their website.

d. The Board discussed making a contribution towards the 6th and 7th grade YMCA field trip fees for the Washington Township students.

4. MINUTES

Motion by Mrs. Achey and seconded by Mrs. Giercyk to approve the minutes from the September 21, 2021 regular meeting.
Motion approved unanimously.

5. RECOMMENDATIONS OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Motion by Mrs. Plummer and seconded by Mrs. Giercyk, upon recommendation of the Business Administrator, approve items 5A through 5E:

A. Board of Education Monthly Financial Certifications:

RESOLVED, pursuant to *N.J.A.C. 6A:23-11(c)4* the Board certifies that according to the Board Secretary's Certification as of August 31, 2021, September 30, 2021 and October 2021 after review of the Secretary's Budget Reports for August 2021, September 2021 and October 2021, as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of *N.J.A.C. 6A:23-11(b)* and *N.J.A.C. 6A:23-2-11(c)3&4* and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Treasurer's and the Board Secretary's Certification for **August, September and October 2021.**

Pursuant to Administrative Code, *N.J.A.C. 6A: 23-2.11@3* I, Karen Gfroehrer, Board Secretary, certify that as of October 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Washington Township Board of Education pursuant to *N.J.S.A. 18A: 22-8.1*. In accordance with *N.J.A.C. 6A:23-2.11@2*, it is certified that there are no changes in anticipated revenue amounts and sources for the months of August, September and October 2021.

B. Expenditures:

APPROVE the following bills lists as per attached:

- October 2021 bills list - None
- November 2021 bills list - \$428,198.99

C. Transfers:

APPROVE transfer #000002 and #000003 for August 2021 and transfer #000004 in October 2021.

There were no transfers in September 2021.

D. Contracts:

APPROVE the 2021-2022 ESY transportation contract with Greater Egg Harbor Regional High School District at a cost of \$8,372.20 and an administrative fee of \$418.61 for a total to the District of \$8,790.81.

APPROVE the contract with Ford Scott & Associates for audit fees for year ending June 30, 2021 at a cost to the District not to exceed \$9,000.00.

E. APPROVE the contribution of \$175.00 per student to offset the cost of the YMCA spring trip.

Motion approved unanimously by roll call vote.

6. INFORMATIONAL ITEMS:

The budget hearing and next regular meeting of the Washington Township Board of Education is to be held on Thursday, January 6, 2022 at 6:00 PM.

7. COMMENTS FROM MEMBERS OF THE PUBLIC AND BOARD ON GENERAL TOPICS - None

8. ADJOURNMENT

Motion by Mrs. Plummer and seconded by Mrs. Achey to adjourn meeting.

Motion approved unanimously.

Time: 6:15 PM

Respectfully Submitted,



Karen Gfroehrer
Board Secretary