

**WASHINGTON TOWNSHIP
BURLINGTON COUNTY**

**TOWNSHIP COMMITTEE MEETING
MEETING MINUTES
Monday, November 6, 2017
Town Hall - 7:00 PM**

Mayor Dudley Lewis called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Township Clerk read the Sunshine Notice Statement as follows:

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 13, 2017. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex. 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule. All the above posting, filing & mailing have taken place on November 3, 2017

Roll Call:

Present: Mayor Lewis, Deputy Mayor James and Committeeman Cavileer.

Professionals: Thomas Coleman, Esq.; Engineer Scott Brown; CFO Kristen Manning; Township Clerk, Kathleen D. Hoffman and Deputy Township Clerk Karen A. Bacon.

APPROVAL OF MINUTES

October 3, 2017 – Regular

Motion made by Committeeman Cavileer, seconded by Committeeman James to approve the above Minutes:

Roll Call: Cavileer, James, Lewis:

Ayes: 3

Nays: 0

ORDINANCE

Second Reading

2017-08 – THE FLOOD DAMAGE PREVENTION ORDINANCE

Mayor Lewis asked for any Public Comments.

Deputy Mayor James – I’m still waiting to see the maps.

Township Clerk Hoffman – They are in the Clerk’s Office. We have to adopt this ordinance by December 17th.

Motion made by Committeeman James, seconded by Committeeman Cavileer to Table the above Ordinance until the next meeting.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

First Reading

2017-09 – AMEND AND SUPPLEMENT CHAPTER 450, STOP SIGNS

Motion made by Committeeman James, seconded by Committeeman Cavileer

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

RESOLUTIONS

2017-71 – Resolution Authorizing a Contract for Refuse Collection

Mayor and Committee discussed the bid and recommended to rebid this contract.

Motion made by Committeeman Cavileer, seconded by Committeeman James to rebid this contract:

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-72 – Resolution 2017 Budgetary Transfers

Motion made by Committeeman James, seconded by Committeeman Cavileer to approve the above Resolution:

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

BEST PRACTICES CHECKLIST

Township Clerk Hoffman stated that we received 92 % and our State Aid will not be reduced.

APPROVAL OF BILLS

Motion to pay the bills by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

REPORTS

- a) **Solicitor** – Worked on contractual matters.
- b) **CFO** – Daily Operations and we need a pre-budget meeting soon.

Township Clerk Hoffman – We would like to change the Close Out Meeting to December 28th at 7:00 PM and the Pre-Budget Meeting for December 12, 2017 at 7:00 PM.

Mayor and Committee agreed to these dates.

- c) **Engineer** – We will be having a pre-construction meeting on November 9, 2017 for Turtle Creek Road and the Bathrooms. Met with NJDEP with regards to the Stormwater Management Report. They approved our plans and ordinance. Looking for Funding for moving the playground. Had a

discussion with Horace Somes with regards to the turn around on Turtle Creek Road. It should also be discussed about a cul-de-sac at the end of Turtle Creek Road, because we don't own the property.

- d) **Township Clerk** – Routine day to day operations of the Township Clerk's Office and submitted monthly reports required. We will have to find out if the playground equipment is up to date and handicap accessibility. River Road work in Lower Bank will begin on or about November 8th.
- e) **OEM-BOH** – As submitted by Barbara Somes
- f) **Township Committee** –
Committeeman Cavileer – No complaints on recycling or trash; attended the Planning Board Meeting; I think we need a work session on Planning Board matters.

Township Clerk Hoffman – They normally send a draft of what they want the Committee to discuss and act on. I'll reach out to the Planning Board Solicitor and Secretary.

Committeeman Cavileer – Public Works took care of all the limbs in question on Lovers Lane. The County has done something to the middle of the road and the water stays in them.

Township Clerk Hoffman – I'll find out what the requirements are for the rumble strips and will contact the County.

Committeeman Cavileer – I would request that the Clerk ask the County to not put the rumble strips on any more of our roads.

Committeeman Cavileer – There is a couple of paragraphs on the website that need to be changed.

Township Clerk Hoffman – We'll check on this.

Committeeman Cavileer – I just found out tonight about control burning being restricted in that it is proposed that the Pineland Commission have a say in how the burning is done, with respect to the breaks. Maybe a letter from the Mayor or a resolution should be done to object to this. I believe the deadline is November 17th.

The Senior Luncheon will be on December 12, 2017 at Fred and Ethel's.

I would recommend that at our Reorganization Meeting we have a full fledged meeting also and not just a reorganization.

In our next mailing, can we add something about needed EMT's for the ambulance?

Deputy Township Clerk Bacon – Yes, in the calendar, just get me something before the beginning of December.

Committeeman James – I have nothing, as I couldn't get into my email.

Mayor Lewis – I have nothing to add.

PUBLIC COMMENT (Please state your name & address for the record)

Mayor Lewis opened the meeting for Public Comments.

Horace Somes – This letter of 11/1/2017 is a follow up of Barry's comments from the NJ Fire Safety Council.

With regards to the turn around for the School Bus on Turtle Creek Road, our Public Works has maintained it; we should look into this at the end of the road.

The culvert at 12 Turtle Creek Road needs to be cleaned out, how can we get it cleaned out?

Township Clerk Hoffman – I'll see how much it will cost and talk to Kristen about it.

Barbara Somes – Have we got the money for in lieu of taxes?

CFO Manning – Yes, we get a lump sum.

Barbara Somes – Can we address this matter with our representatives? They keep acquiring more and more property.

Horace Somes – We have so few residents that it affects the fire companies and ambulance squad. Feathers need to be ruffled because the State is buying prime acres that could be built on.

Committeeman Cavileer – Why can't the Township stop the State from buying?

Solicitor Coleman – You can't and the only way would be to sue the State.

ADJOURNMENT:

Motion made by Committeeman Cavileer, seconded by Committeeman James to adjourn.

Roll Call: Cavileer, James, Lewis

Ayes: 3

Nays: 0

Respectfully submitted,
Kathleen D. Hoffman, RMC, Township Clerk