### **TOWNSHIP OF WASHINGTON**

# BURLINGTON COUNTY, NEW JERSEY REORGANIZATION MEETING MINUTES OF THE TOWNSHIP COMMITTEE

January 5, 2021 \* 7:00 P.M.

The Meeting was called for order by Deputy Township Clerk, Karen A. Bacon, followed by the Flag Salute.

Oath of Office to Paul Seybold – Committeeman was administered by Thomas Coleman, Esq.

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 15, 2020. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex.

- 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times
- 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule.

All of the above posting, filing and mailing have taken place on December 29, 2020.

Roll Call: Mr. Seybold, Mr. Gadd and Mr. James were all present.

Nomination for Mayor: Daniel L. James, Nominated by Committeeman Seybold, seconded Committeeman Gadd. No other nominations, the nominations were closed.

Roll Call: Gadd, Seybold. James Ayes: 3 Nays: 0

Nomination for Deputy Mayor: Paul Seybold, Nominated by Committeeman Gadd, seconded Committeeman James. No other nominations, the nominations were closed.

Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0

Oath of Office to Mayor James and Deputy Mayor Seybold was administered by Thomas Coleman, Esq.

#### **Resolutions:**

2021-1A – Appointment of Township Clerk/Registrar

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd.

Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0

Oath of Office to Township Clerk, Lisa H. Hand was administered by Thomas Coleman, Esq.

2021-1 – Cash Management Plan

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold.

Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0

2021-2 – Award of Contract – Township Attorney – Thomas J. Coleman, III, Esq. Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd.

Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0

### **TOWNSHIP OF WASHINGTON**BURLINGTON COUNTY, NEW JERSEY

2021-3 – Appointment of Official Newspapers Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold. Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0 2021-4 – Interest on Taxes Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd. Roll Call: Gadd, Sevbold, James Aves: 3 Navs: 0 2021-5 – Investment of Funds Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold. Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0 2021-6 – Depository of Funds Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd. Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0 2021-7 – Temporary Budget Appropriations Motion made by Committeeman Gadd seconded by Deputy Mayor Seybold. Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0 2021-8 – Award Contract for Township Engineer- Kevin Dixon Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold. Roll Call: Gadd, Sevbold, James Aves: 3 Nays: 0 2021-9 – Award Contract for Township Auditor – Ford Scott & Associates Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd. Roll Call: Gadd, Seybold, James Ayes: 3 Navs: 0 2021-10 – Meeting Notice, Sunshine Notice Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold. Roll Call: Cavileer, James, Lewis Aves: 3 Navs: 0 2021-11 – Assessor Appeals Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd. Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0 2021-12 – Appointment of Township Prosecutor 2021-13 – Appointment of Conflict Township Prosecutor, Public Defender and Conflict Public Defender Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold. Roll Call: Gadd, Seybold, James Aves: 3 Navs: 0 2021-14 – Appointment of Reorganization Appointments Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0 2021-15 – Appointment of Animal Control Motion made by Committeeman Gadd, seconded by Deputy Mayor James. Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0

2021-16 – Approving JIF Risk Management Consultant

Roll Call: Gadd, Seybold, James

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd.

Ayes: 3

Navs: 0

## **TOWNSHIP OF WASHINGTON**BURLINGTON COUNTY, NEW JERSEY

2021-17 – Appointing Fund Commissioner and Alternate Fund Commissioner Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold.

Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0

2021-18 – Setting Forth Members of LEPC for 2021

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd.

Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0

2021-19 – Appointing an Affirmative Action Compliance Officer and PACO

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold.

Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0

#### Mayor's Appointment to the Planning/Zoning Board

Class I – Mayor – Daniel James – 12/31/2021

Class II – Employee – Vacant

Class III – Committeeman – C. Leigh Gadd, Jr. – 12/31/2021

Class IV – Kathy Conrad – 12/31/2024

Class IV - Stacey Rubsam - 12/31/2024

Alternate #2 – Howard Chew – 12/31/2022

### **<u>PUBLIC COMMENT</u>** (Please state your name & address for the record)

Mayor James opened the meeting to the public.

Mike Peranteau – Charles Avenue – Did we go out to bid for the professionals?

Mayor James – Yes.

Barbara Cavileer – River Road, Lower Bank – Is the Animal Control information available to the public?

Mayor James – Yes, it's on the website.

Motion to Adjourn the Reorganization Meeting at 7:20 PM was made by Deputy Mayor Seybold, seconded by Committeeman Gadd and go directly to the Regular Meeting.

Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0

Respectfully submitted,

Lisa H. Hand Township Clerk